

Adventurous Journey Flowchart

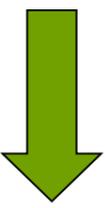
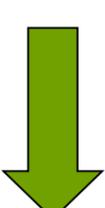
The Duke of Edinburgh's International Award – Australia (WA)

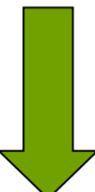
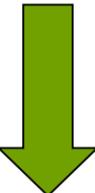
This document should be read in conjunction with the latest version of the Handbook of the Duke of Edinburgh's International Award (Australia) which can be found at: www.dukeofedwa.org.au/handbook

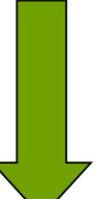
Please note: all Adventurous Journeys must be approved by the Award Leader prior to departure

Participants must:

- Ensure they discuss and get approval from their Award Leader prior to undertaking Adventurous Journeys (this includes all practice journeys and all qualifying journeys)
- Obtain written parent/guardian consent prior to departing on each journey (if under the age of 18)

Steps / Stages	Process	Key Points / Notes	Reference
<p>Initial Briefing</p> 	Participants and assisting adults (Supervisor, Assessor and Award Leader) decide on mode of transport, location and purpose	<p>Adventurous Journey planning considerations</p> <ul style="list-style-type: none"> - Duration and times of “purposeful activity” - Location selection (consider weather and time of year, permissions and clearances, updates on area conditions etc) - Feasibility of conducting journeys safely given resource and time availabilities and constraints - Determining journey outcomes 	Handbook Chapter 6
<p>Journey Reconnaissance</p> 	Research logistics of the journey	<p>Award Leader and Participant(s) address the following:</p> <ul style="list-style-type: none"> - Appropriate journey supervision and assessment will be in place - Familiarisation, research and feasibility check - Identify and assess risks - Planning and reconnaissance of possible emergency/evacuation routes, plans, strategies and communication protocols/procedures - Develop Risk Management Plan for proposed Journey - After comprehensive Risk Assessment is complete, determine if journey is safe to proceed (and under which circumstances it will be cancelled or postponed) 	Handbook Chapter 2.2.2 and 2.2.3, 6, 8
<p>Preparation and Training</p> 	Participants learn the necessary skills to safely journey in the chosen environment	<p>Ensure all Participants are registered for the Award in WA prior to commencement of Preparation and Training (check ORB records)</p> <p>Please note that ALL levels require Participants to undertake sufficient preparation and training to ensure all journeys adequately prepared for.</p> <p>Signoff required for each Preparation and Training competencies (listed below) in Participant Records</p> <ul style="list-style-type: none"> - Understanding of the Adventurous Journey - First aid and emergency procedures (relevant to the type of journey or environment) - Safety and safe practice (relevant to the type of journey or environment) - Route planning and navigation (use of maps/directories) - Campcraft/accommodation - Team building and leadership training - Preparation of food and cooking - Environmental awareness and care - Necessary equipment and how to use it - Technical skills in the mode of travel - Observation and recording skills <p>Note: If the mode of travel is other than bushwalking, then appropriate mode-specific training needs to be undertaken prior to the practice journey</p>	Handbook Chapter 6.7, 9

Steps / Stages	Process	Key Points / Notes	Reference
<p>Practice Journey - Notifications</p> 	<p>Pre-trip communication and record-keeping between Award Unit and Participant</p>	<p>Participants must obtain written parent/guardian consent prior to departing on each Journey (if under 18)</p> <p>Note: whenever possible, Participants and/or journey Supervisors should:</p> <ul style="list-style-type: none"> ○ contact local authorities to determine the likely availability of water on the planned Journey route; ○ obtain appropriate permission(s) from land authorities; ○ register their journeys with local authorities; and ○ ensure at least one Participant carries a Personal Locator Beacon (PLB) where those devices are available from Police or the Department of Parks and Wildlife. 	<p>Handbook Chapter 6</p>
<p>Practice Journey - Pre-journey Briefing</p> 	<p>A briefing to be conducted 1 – 5 days prior to practice journey</p>	<p>Journey Supervisor / Award Leader to discuss with Participants:</p> <ul style="list-style-type: none"> - Detailed route planning - Minimising specific risks - Transport arrangements - Intended outcomes - Emergency / Evacuation Strategies (including contact and communication protocols) - Cancellation protocols 	<p>Handbook Chapter 2.2.3, 6.8, 6.9, 6.13</p>
<p>Practice journey</p> 	<p>At least one practice journey is required to prepare the group(s) of Participants for their qualifying journey</p> <p>(Participants to complete more journeys if needed)</p>	<p>Please note - that all practice journeys must be approved by the Award Leader (on behalf of the Award Unit) prior to each journey taking place.</p> <p>The overall purpose of a practice journey is to develop sound individual and team competencies enabling Participants to safely undertake their qualifying journey</p> <p>Ensure appropriate minimum group size and supervision ratios</p> <p>Please note that while it is a requirement of the Award to undertake at least one practice journey, Participants must undertake as many practice journeys as needed to ensure their safety when undertaking their qualifying journey.</p> <p>Award Units, Award Leaders, Assessors and/or Supervisors always need to ensure that Participants are sufficiently trained and/ or experienced prior to undertaking an Adventurous Journey.</p> <p>In the interests of improved safety, it is highly recommended that the Supervisor accompany the Participants on their practice journey(s) to provide advice, guidance and instruction as required.</p> <p>During journey - highlight to Participants important considerations relevant to the qualifying journey (and possibly relevant to higher level journeys).</p> <p>Note: During the journey, Participants should keep a journey log / journal (this may include taking photos, notes and/or footage during the journey).</p> <p>Supervisors must provide feedback to the Participants and/or their Assessor regarding any journeys they supervise, including individual and team strengths, weaknesses and areas of concern which need to be addressed prior to the Participants undertaking their qualifying journey.</p>	<p>Handbook Chapter 2.2.3, 6.8, 6.9, 6.13</p>
<p>Practice Journey - Debrief</p> 	<p>Debrief with Participants and journey Supervisor / Assessor as soon as possible after the journey</p>	<p>Journey Supervisor / Award Leader and Participants to:</p> <ul style="list-style-type: none"> - evaluate the practice journey, - discuss the important considerations relevant to the qualifying journey and to higher level journeys and - summarise lessons to be applied to qualifying journey. <p>Note: Ensure you have filed any relevant paperwork in relation to the practice journey.</p>	<p>Handbook Chapter 2.2.3, 6.8</p>

Steps / Stages	Process	Key Points / Notes	Reference
Qualifying Journey - Notifications 	Pre-trip communication and record-keeping between Award Unit and Participant	Participants must obtain written parent/guardian consent prior to departing on each journey (if they are under 18) Note: whenever possible, Participants and / or journey Supervisors should: <ul style="list-style-type: none"> ○ contact local authorities to determine the likely availability of water on the planned journey route; ○ obtain appropriate permission(s) from land authorities; ○ register their journeys with local authorities; and ○ ensure at least one Participant carries a Personal Locator Beacon (PLB) where those devices are available from Police or the National Parks and Wildlife Service. 	Handbook Chapter 6
Qualifying Journey - Pre-Journey Briefing 	A briefing to be conducted 1 – 5 days prior to Qualifying Journey	Journey Supervisor / Award Leader to discuss with Participants: <ul style="list-style-type: none"> - Detailed Route Planning - Minimising specific risks - Transport arrangements - Intended outcomes - Emergency / Evacuation Strategies (including contact and communication protocols) - Cancellation protocols 	Handbook Chapter 2.2.3, 6.8, 6.9, 6.13
Qualifying Journey 	Independent group journey	<p>Please note - that all qualifying journeys must be approved by the Award Leader (on behalf of the Award Unit) prior to each journey taking place.</p> <p>Journey is to be undertaken as independently as possible (under the supervision of assisting adults):</p> <p>It is recommended that the Supervisor accompany or, as a minimum, shadow (closely monitor) groups who are on their qualifying journey. Award Leaders are required to contact their State/Territory Award Operating Authority for any specific local requirements in relation to undertaking adventurous journeys.</p> <p>Supervisors accompanying the group on a qualifying journey are not to interfere with the group's activities, decision making or purpose, unless safety becomes a concern, or in case of an accident or emergency, as this would detract from the essential independence, teamwork, responsibility and challenge of this Section. This includes, where practicable, not sharing accommodation/camping arrangements. Supervisors must be mindful that the journey belongs to the Participants.</p> <p>During journey - highlight to Participants important considerations relevant to higher level journeys.</p> <p>Note: During the journey, Participants should keep a journey log / journal (this may include taking photos, notes and/or footage during the Journey) to assist in completing their Adventurous Journey report.</p> <p>Supervisors must provide feedback to the Participants and/or their Assessor regarding any journeys they supervise, including individual and team strengths, weaknesses and areas of concern which need to be addressed before their final assessment is completed.</p>	Handbook Chapter 2.2.2, 2.2.3, 6.8, 6.11, 6.12, 6.13
Qualifying journey - Debrief / Review 	Debrief with Participants and journey Supervisor / Assessor as soon as possible after the Journey	Journey Supervisor / Award Leader and Participants to: <ul style="list-style-type: none"> - evaluate the Qualifying Journey, - compare both Journeys (Practice and Qualifier) and assess progress / competency development and - summarise lessons to be applied to any higher level journeys. <p>Note: Ensure you have filed any relevant paperwork in relation to the qualifying journey.</p>	Handbook Chapter 2.2.2, 2.2.3, 6.8, 6.13
Adventurous Journey Report	Participants report on their Journey and outcomes	Participants are required to keep and submit a record of their journey called an Adventurous Journey Report (the final requirement of the Adventurous Journey Section). The Report may be completed on an individual or group basis and is usually written, but it can also be presented in more than one medium. For more information, visit www.dukeofed.com.au/Journey-logs-and-Journals.html . It is preferred that the Report is saved as a single PDF file when uploading to the Participant's ORB	Handbook Chapter 2.2.2, 6.12, 6.13 www.dukeofed.com.au/Journey-logs-and-Journals.html